**Garfield Township Planning Commission**

Regular Meeting-Final

6/6/2023 - 6:30PM

Garfield Township Hall

1138 West Erickson Rd.

Linwood, MI 48634

1. Meeting called to order by: Gregory Jacobs @ 6:30 PM
2. Pledge Recited
3. Roll Call:

|  |  |  |
| --- | --- | --- |
| Name | Present | Absent |
| Gregory Jacobs |  |  |
| Christine Haas |  |  |
| Anne Gies |  |  |
| Paul Niemiec |  |  |
| Kent Rugenstein |  |  |
| Tom Gradowski |  |  |

1. Attendance: 5
2. **Approve Agenda**
   1. Motion to approve by: Kent Rugenstein
   2. Motion supported by: Christine Haas
3. Motion to **approve meeting minutes** from 4/11/2023
   1. Motion to approve by: Christine Haas
   2. Motion supported by: Anne Gies
4. Motion to **approve meeting minutes** from 5/2/2023
   1. Motion to approve by: Christine Haas
   2. Motion supported by: Anne Gies
5. Report from Zoning Administrator (Tom Gradowski)
   1. Nothing except for current SUP
      1. Grappin Sand Permit being evaluated for Anderson Rd.
   2. ZBA Approved variance for residence on 0.76 acre vs 1 acre required
6. Motion to **open** **public comment** 
   1. Motion to open by: Paul Niemiec
   2. Motion supported by: Kent Rugenstein
7. Public comments:
   1. None
8. Presentations:
   1. None
9. Motion to **close** **public** **comment**
   1. Motion to close by: Christine Haas
   2. Motion supported by: Paul Niemiec
10. Motion to **open** **unfinished** **business**
    1. Motion to open by: Christine Haas
    2. Motion supported by: Anne Gies
11. Unfinished business:
    1. Grappin Sand Permit
       1. Anne asked if the violation will be corrected.
       2. Not approved for the sand permit at this time
       3. Unknown easement – Mark Grallher
       4. Review the pond first before sand permit
    2. Need to fix sand permit application process
       1. Going to speak to attorney and type up potential new application
    3. Masterplan
       1. Anne – come up with Outline for meeting nights, process, what needs to be done
       2. Planning Commission to read/review Masterplan.
       3. Provided feedback/ review what each has read/review prior to next meeting.
    4. Right to Farm – review for next meeting.
    5. Employee handbook-review and sign.
    6. Table unauthorized campgrounds until 2024
       1. Gregory Jacobs, Christine Haas, Anne Gies, Paul Niemiec, and Kent Rugenstein agree to table
12. Motion to **close** **unfinished** **business**
    1. Motion to close by: Paul Niemiec
    2. Motion supported by: Christine Haas
13. Motion to **open** **new** **business**
    1. Motion to open by: Christine Haas
    2. Motion supported by: Anne Gies
14. New business:
    1. Sand Permit Checklist
       1. Reviewed and add notes for updating applications and Tom will be presenting to the Board.
    2. MTA meeting review
       1. Planning commission member role
          1. Provide information for new members
             1. Ordinances, Zoning Ordinances, Masterplan, Employee Handbook
          2. Able to spend time for meetings, training, research, attend Township Board meetings
    3. Reviewing other Township Lighting ordinance
       1. Chris had Bangor Townships, detailed about lighting.
       2. Review Bangor Township Lighting ordinance.
    4. Noise ordinance tabled until next meeting in September.
15. Motion to **close** **new** **business**
    1. Motion to close by: Kent Rugenstein
    2. Motion supported by: Anne Gies
16. Next meeting: 9/5/2023 @ 6:30PM
17. Motion to **adjourn** **meeting**:
    1. Motion to adjourn by: Anne Gies
    2. Motion supported by: Christine Haas
18. Meeting adjourned at: 9:18 PM